

Additional tenants bond refund form

Tenancy Services

Use this form to provide additional tenants' details and attach it to your Bond refund form

1a Tenant 3 details

Full name Contact phone
Tenant 3 to receive \$ Bank account

This must be a New Zealand bank account.

1b Tenant 3 new address for service Email will be first point of contact if provided

Email
Room no. (for boarding house or room only tenancy) Unit House no.
Street
Suburb City
PO Box or Private Bag Postcode

By signing this form you agree that the information you have provided is true and correct

Signature

Date

2a Tenant 4 details

Full name Contact phone
Tenant 4 to receive \$ Bank account

This must be a New Zealand bank account.

2b Tenant 4 new address for service Email will be first point of contact if provided

Email
Room no. (for boarding house or room only tenancy) Unit House no.
Street
Suburb City
PO Box or Private Bag Postcode

By signing this form you agree that the information you have provided is true and correct

Signature

Date

3a Tenant 5 details

Full name Contact phone
Tenant 5 to receive \$ Bank account

This must be a New Zealand bank account.

3b Tenant 5 new address for service Email will be first point of contact if provided

Email
Room no. (for boarding house or room only tenancy) Unit House no.
Street
Suburb City
PO Box or Private Bag Postcode

By signing this form you agree that the information you have provided is true and correct

Signature

Date

4a Tenant 6 details

Full name Contact phone
Tenant 6 to receive \$ Bank account

This must be a New Zealand bank account.

4b Tenant 6 new address for service Email will be first point of contact if provided

Email
Room no. (for boarding house or room only tenancy) Unit House no.
Street
Suburb City
PO Box or Private Bag Postcode

By signing this form you agree that the information you have provided is true and correct

Signature

Date



Privacy statement

Personal Information provided on this form will be held and used by the Ministry of Business, Innovation and Employment for the purposes of administering and enforcing the Residential Tenancies Act 1986.

It may also be used for carrying out customer surveys, public education and statistical analysis, and we may occasionally provide your information to third parties to carry out this work on our behalf.

The personal information you supply will not be used for any other reasons unless permitted under the Privacy Act 2020 (e.g. with your consent or for a directly related purpose). The information may also be provided to third parties where it is required or permitted by law. The personal information you supply will be provided to all parties named on this form or on the bond record. You can access or correct your personal information held by us at any time.

Refund details

This section shows how you have agreed the bond money will be paid out to the tenant(s).

Tenant refund details

The tenant(s) should complete this section.

Address for service

This information will assist Tenancy Services to contact you regarding this bond and to minimise any delays in paying out/refunding the bond when the tenancy finishes.

Tenant's address for service:

If you provide an email address, we will use this as the primary means for communication. If we need to contact you at a street address during your tenancy we will use the address of the rented property or the address for service you give us. A new address for service is required after the tenancy has ended.

In addition to a street address, a PO Box can also be provided to be used as an address for service.

PLEASE NOTE: By providing a PO Box or email address, you are authorising Tenancy Services to use these to contact you.

Any questions?

All our forms and other information are on our website at www.tenancy.govt.nz

If you have any questions about this form or need more information about bonds, please Freephone 0800 737 666 or contact us by email at www.tenancy.govt.nz/contact-us

Ki te mea he pātai āu mō tēnei puka, kei te pīrangi pārongo rānei mō te moni here (bond), waea koreutu 0800 737 666, whakapā rānei ki a mātou i te īmēra

www.tenancy.govt.nz/contact-us

'A iai ni fesili e uiga i lenei pepa pe mana'omia fo'i nisi fa'amatalaga e uiga i le tupe fa'amau (bond), fa'amolemole telefoni mai i le numera 0800 737 666, pe feso'ota'i mai ile emeli

www.tenancy.govt.nz/contact-us

若您有任何关于本表格方面的疑问, 或是希望获得有关押金的更多详情, 请拨打我们的免费热线电话 0800 737 666, 或发送电邮至以下网站内的相应电邮地址, 与我们联系:

www.tenancy.govt.nz/contact-us

If you have questions about your rights and obligations when renting call our tenancy information line Freephone: 0800 TENANCY (0800 83 62 62)

Send us your form

The fastest way to get your form to us is by emailing it to bonds@tenancy.govt.nz or post it to:

Tenancy Services
PO Box 50445
Porirua 5240.